

RECRUITMENT PACK

This document includes the following information:

- Job Description
- Person Specification
- Additional information

Making an application:

Please complete the short on-line application form and attach the following 5 documents. Shortlisting is undertaken by a panel after the closing date on the basis of information provided and failure to upload the requested documents will result in an application being rejected.

- Please include a covering letter setting out how you meet the requirements of the role as set out in the person specification.
- Include a full curriculum vitae (CV) including any publications. You should provide information on the range and content of your teaching and supervision experience, as well as on curriculum development. For posts with a research component, you should specify your 4 most significant papers published within the past 5 years (or an equivalent number appropriate to being an early career researcher). Applicants from within the UK should indicate which publications have been submitted to the REF 2014 and any assessment of the rating for each piece of work; For more information about the REF visit www.ref.ac.uk
- Include an education statement of no more than two sides of A4 setting out your track record in terms of contribution to pedagogical developments and, where appropriate, the development of professional practice. You should also include a reflective statement on your approach to research-led education and how it draws on pedagogical research. Also indicate how you ensure your continuing professional development as an excellent teacher in higher education.
- For posts with a research component, please include a research statement of no more than two sides of A4 providing details of your research plans for the next three years. This should include details of books, chapters or papers in progress together with planned publication dates. For journal articles please provide details of target journals and planned submission dates. If you have papers that are currently under review please detail the stage these have reached and the timescale you expect those papers to be accepted for publication. If you have papers that have been accepted for publication but not yet published please provide the date the paper was accepted for publication.
- For posts with a research component, applicants should also submit no more than two sides of A4 setting out their three year plan for generating external funding to support their research.

A commitment to sustaining an inclusive and diverse community is one of the University's Core Values and we are keen to address any imbalances in our workforce.

The University of Essex is proud to be part of the Disability Confident scheme and is committed to supporting diversity and equality, representative of our inclusive community. As part of our commitment to this scheme any candidate who has a disability and meets all the essential criteria for the role will be offered an interview. We also work in partnership with national disability organisation DisabledGo who provide detailed online access guides to many of our campus buildings and facilities which you may find useful.

Please note: We are only accepting on-line applications for this post. However, if you have a disability that makes it difficult for you to provide us with information in this way, please contact the Resourcing Team (01206-874588/873521) for help.

Closing Date: 26 May 2017

Interviews are planned for: 4 July 2017



JOB DESCRIPTION – Job ref REQ00578

Job Title and Grade:	Lecturer in Psychotherapy and Counselling Grade 9
Contract:	Permanent, Part-time
Hours:	A notional minimum of 14.4 hours per week
Salary:	Grade 9
Department/Section:	Department of Psychosocial and Psychoanalytic Studies*
Responsible to:	Head of DPPS
Reports on a day to day basis to:	Course Leads for FdA/BA Therapeutic Communication and Therapeutic Organisations, and for Counselling programmes
Purpose of job:	To contribute to teaching in the areas of Therapeutic Communication and Therapeutic Organisations and Counselling. If on a research contract to conduct high quality research and contribute to the Department's outstanding research profile.

**anticipated departmental title from 1 August 2017.*

Duties of the Post:
General Responsibilities

1. To take an active part in the delivery and development of teaching in the Department of Psychosocial and Psychoanalytic Studies.
2. To function as a member of academic staff, taking part in the activities and responsibilities of the Department.

Academic Responsibilities:

The post holder will be expected to:

1. Teach on the FdA/BA Therapeutic Communication and Therapeutic Organisations.
2. Teach on the Graduate Diploma and/or MA Psychodynamic Counselling.
3. Supervise and support UG and MA students in their research projects.
4. Fulfil any assessment and examination duties.
5. Where appropriate, contribute to the development of new programmes in counselling.
6. If appointed to a research position to conduct high quality research and contribute the requisite number of high quality peer reviewed items to the Department's submission to the Research Framework (REF) exercises.
7. If appointed to a research position to develop and submit high quality grant proposals and funding applications.

Administrative Responsibilities:

1. Contribute to recruitment activities to the Department's programmes.
2. Assist in the development of the UG programmes where appropriate.
3. Work closely with colleagues in programme teams and attend the relevant teachers' meetings.
4. Where appropriate, take up responsibilities within the Department as requested by the Head of Department.

Any other duties as may be assigned from time to time by the Head of Department or his/her nominee.

These duties are a guide to the work that the post holder will initially be required to undertake. They may be changed from time to time to meet changing circumstances.

It should be noted that there is a contractual requirement for some members of academic staff to undertake research duties. If this requirement applies to a post it will be clearly stated in the job description, which forms part of the contract of employment.

Terms of Appointment

For a full description of the terms of appointment for this post please visit:

<http://www.essex.ac.uk/hr/current-staff/terms.aspx#>

April 2017

PERSON SPECIFICATION

JOB TITLE: Lecturer in Psychotherapy and Counselling

Qualifications /Training

	Essential	Desirable
▪ Master's degree in a relevant subject area, or equivalent professional qualification	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Doctorate in a relevant subject area, or equivalent professional qualification	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Membership of the British Psychoanalytic Council, the Council for Psychoanalysis and Jungian Analysis (a college of the UK Council for Psychotherapy), the British Association of Psychotherapy and Counselling or an equivalent organisation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Qualification as a psychoanalytic psychotherapist or psychodynamic counsellor	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Experience/Knowledge

	Essential	Desirable
▪ Experience and training in a therapeutic role in a relevant setting to inform teaching in Therapeutic Communication and Therapeutic Organisations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Experience in relevant teaching, or demonstrable potential to achieve this	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Experience of clinical work as a psychoanalytic psychotherapist or psychodynamic counsellor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Experience in relevant research and scholarship activity with a record of substantial publications or demonstrable robust evidence that this will develop	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Experience of e-learning/blended learning programmes and/or of combining various forms of teaching and learning delivery	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Experience in relevant knowledge transfer activities and/or relevant professional practice, or demonstrable potential to achieve one of these	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ If appointed to a research post, experience in relevant research activity with a record of substantial publications or demonstrable robust evidence that this will develop, and a clear publications plan for submission for the Research Excellence Framework (REF) programmes	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Skills/Abilities

	Essential	Desirable
▪ Demonstrated skills and enthusiasm for innovation in teaching at a range of levels	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ The ability and willingness to work with colleagues as part of a team	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ The ability and willingness to play an active part in the administration of the Department, including a commitment to attend all staff meetings relevant to your role	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ The ability and willingness to contribute to areas of psychosocial or therapeutic studies other than his/her own area of specialism	<input checked="" type="checkbox"/>	<input type="checkbox"/>



▪ The ability and willingness to assist in programme development	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ The ability and willingness to take a role in recruitment activity, including making site visits	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Involvement in regional, national, and international networks relevant to his/her academic work	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other

	Essential	Desirable
▪ Ability to meet the requirements of UK 'right to work' legislation*	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Willingness to work in Southend as well as at the main University campus at Colchester	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Willingness to become involved in extra-curricular activities within the Department (e.g. open days; research student conferences; etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Willingness to join a team which includes a wide range of psychological clinicians and scholars	<input checked="" type="checkbox"/>	<input type="checkbox"/>

* The University has a responsibility under the Asylum, Immigration and Nationality Act 2006 to ensure that all employees are eligible to work in the UK. Prior to commencing employment, the successful candidate will be asked to provide documentary evidence to this effect. Please note that the University will not be able to issue a Tier 2 Certificate of Sponsorship for this post. For further information about UK immigration requirements please follow this link <https://www.gov.uk/government/organisations/uk-visas-and-immigration>

April 2017

Additional Information

Department of Psychosocial and Psychoanalytic Studies*

You can find more information about the department at the following link
<http://www.essex.ac.uk/cps/>

**anticipated departmental title from 1 August 2017.*

People Supporting Strategy

Please find a link to the People Supporting Strategy.

<http://www.essex.ac.uk/hr/policies/docs/people-oct15.pdf>

General information

14.4 hours per week (2 days), working days are likely to be Monday and Thursdays (during term-time), with Staff meetings held on occasional Wednesdays.

Informal enquiries may be made to Sue Kegerreis (telephone: 01206 873263 e-mail: skeger@essex.ac.uk). However, all applications must be made online.

Benefits

Our staff and students are members of the University for life. We believe a person's potential is not simply defined by grades or backgrounds, but by a willingness to question, to collaborate and to push at the edges of knowledge and their own potential.

As an employer we offer a range of benefits and a commitment to career development and equal opportunities in an environment that both reflects and creates a rich interaction of people, disciplines and ideas.

- Pension scheme
- Generous holiday entitlement
- Competitive salaries
- Training and development Family Friendly policies
- On campus childcare facilities, for more information visit www.wivenhoeparkdaynursery.co.uk
- Childcare vouchers
- Relocation package for qualifying staff
- Interest free season ticket loan
- Range of optional salary exchange tax benefits (pension, childcare and bicycle schemes)

No smoking policy

The University has a no smoking policy.

This document is produced by:

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